

**Statutes Regarding  
Permanent Affiliation of  
Colleges or Institutions**



**BANGALORE UNIVERSITY**

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No. SYN : SI : STT : 2 : 1988-89

Jnana Bharathi  
Bangalore-560056.  
Dated : 6-2-1991

**NOTIFICATION**

*Sub* : Statutes pertaining to granting of *Permanent Affiliation* to the colleges affiliated to Bangalore University.

*Ref* : Letter No. ED 260 UAC 83 dated 28-1-91, of the State Government conveying the approval of the Chancellor to the Statutes pertaining to granting of Permanent Affiliation to the colleges affiliated to Bangalore University.

In exercise of the powers conferred on it under Section 36 of the Karnataka State Universities (Amendment) Act 1986, the Senate of Bangalore University has been pleased to make the Statutes pertaining to granting of Permanent Affiliation to the colleges affiliated to Bangalore University, as hereto annexed.

The Statutes received the assent of the Chancellor on 7-1-1991.

BY ORDER  
Sd/-  
REGISTRAR

## BANGALORE UNIVERSITY

### STATUTES REGARDING PERMANENT AFFILIATION OF COLLEGES OR INSTITUTIONS

(framed under Section 53(6) proviso of the Karnataka State Universities (Amendments Covered upto May 1986) Act, 1976

#### 1. Title and Commencement :

- (a) This Statute shall be called Statute dealing with Permanent Affiliation of Colleges or Institutions.
- (b) This Statute shall come into force from 7th January 1991, the date on which the assent of the Chancellor is conveyed.

2. The Management of the College or the Institute which shall be a body registered under Society's Registration Act or in the case of Government College, the Officer authorised in this behalf by the Government shall apply to the Registrar, with, fee as prescribed by the University, seeking permanent affiliation and such application shall reach the Registrar not later than the date notified by the University during the preceeding academic year.

3. Every such application shall contain the following particulars :

- (a) Constitution and personnel of the Governing Body;
- (b) Courses and subjects in respect of which affiliation is sought ;
- (c) Previous applications, if any, for permanent affiliation in the course/subject to this University, and their disposal ;

- (d) Accommodation, equipment, furniture, the strength of the College or Institute, the number of students classwise and combination for which provision has been made (the information relating to accommodation must be accompanied by the blue prints) ;
- (e) The detailed statement of assets and liabilities of the college duly certified by a Chartered Accountant;
- (f) Hostel accommodation for students ;
- (g) The total area of land under possession and the extent of playgrounds with assured possession at least for 30 years ;
- (h) Sanitary arrangements, Canteen and other amenities to students ;
- (i) A statement of income and expenditure incurred in the last 5 years towards library, equipment and furniture excluding salary.

The provisions contained in clause (e) will not apply to applications made by a Government College.

4. The College shall have the following physical facilities :

- (a) Permanent buildings with sufficient accommodation which can meet the academic requirements. The College buildings shall have the following facilities in addition to class rooms :
  - (i) A teachers' common room and (with sanitary facilities) ;
  - (ii) The Departmental staff room in professional Colleges and Faculty-wise staff rooms in other Colleges (with sanitary facilities) ;
  - (iii) A common room for students (with sanitary facilities) ;

- (iv) A separate common room for women students (where it is a co-educational institution) (with sanitary facilities) ;
  - (v) A library hall with book shelves and reading hall to accommodate at least 30% of the students in professional colleges and 15% of the students in other colleges (with sanitary facilities) ;
  - (vi) Office room for the Principal (with sanitary facilities) ;
  - (vii) Office room for Administrative staff and records (with sanitary facilities).
- (b) An auditorium large enough to accommodate at least 50% and not less than 500, of the students at a time ;
- (c) Its own play field with a running track of 200 metres and facilities for games and sports and a sports material room provided that this may be relaxed in the case of evening colleges ;

5. The college shall fulfill the following Academic requirements :

- (a) The number of the staff should be as per University requirements as fixed from time to time and atleast 75% required staff appointed should be permanent. The Physical Instructor and Librarian, shall always be permanent appointees ;
- (b) Qualifications of the teaching staff shall be in accordance with the Statutes in force from time to time ;
- (c) All the teaching and Non-teaching members of the staff who are appointed against the permanent post and have put in more than two years of service

should have been confirmed and are admitted to the Contributory Provident Fund or Triple Benefit fund;

- (d) Education, Science, Engineering and Medical Colleges, shall have the educational aids and equipments of Laboratories sufficient to conduct experiments as per syllabus of the University and University Grants Commission guidelines ;
  - (e) The results of the Examination conducted by the University in so far as the Colleges are concerned should be comparable, to the results of the University ;
  - (f) The Professional Colleges shall have obtained recognition from the respective All India Professional Bodies wherever necessary ;
  - (g) The college library shall have some important minimum number of books in each subject as may be prescribed by the faculties, Board of Studies, etc., including the reference Books, Text Books and some standard journals for the students ;
  - (h) The college with science wing should provide workshop, green house and museum facilities with adequate staff wherever necessary ;
  - (i) The college shall have a Parent-Teachers Association including provision for a Gymnasium.
6. The College shall fulfill the following *Administrative Standards* :
- (a) There shall be Governing Council properly constituted in respect of private affiliated colleges consisting of not more than fifteen members with at least three representatives of teachers including the Principal and two representatives of the University nominated by the Syndicate.

The Government College may have an Advisory Committee on the above lines as per Government policy ;

(b) All records or registers (including the Audited Accounts) as are required to be maintained under University regulation/government orders shall be up-to-date. They shall be made available at any time when required for inspection ;

(c) In the Selection Committee for appointment of Teaching Staff, in a private affiliated college there should be representation for SC/ST & Women and University of concerned discipline. Managing Committee may co-opt SC/ST and Women members of other affiliated colleges in case they are not available in their college.

In the case of Government affiliated colleges recruitment shall be made as per the recruitment rules of the Government.

7. The college shall satisfy the following financial requirements ;

(a) The members of the teaching and non-teaching staff shall be regularly and full paid as per prescribed scales ;

(b) The management shall arrange to have its accounts audited by the end of each financial year by a Chartered Accountant. The annual account and the audited report shall be made available to the University and to the Government for inspection. The Annual General Body meeting and Governing Council shall be convened regularly at least twice a year.

8 The College shall satisfy the following General Conditions.

(a) The Academic and Welfare activities of the SC/ST and other Backward Class students are properly looked into with special attention paid by the Colleges to their problems ;

(b) Facilities to the members of the teaching and non-teaching staff for improvement of their academic qualifications are adequately provided for ;

(c) Co-curricular, extra-curricular and social activities are properly conducted by the college.

9. The college rules fixing fees to be paid by the students shall be in conformity with the rules made by the Government/University.

10 Every college shall follow the admission policy as per the Government orders/University orders issued from time to time with regard to reservations to be made while admitting students for various courses in the college.

11 Every college shall arrange to have the students examined every year by a competent Medical Officer and where the Medical Officer recommends that a student needs any particular treatment the same shall be communicated to the parent/guardian.

12 The following Registers and Records in the form that may be in prescribed form shall be maintained by each affiliated college :-

(a) A Register of admission and withdrawals ;

(b) A Register of Attendance ;

(c) A Register of fees paid showing date of payment ;

(d) A Counterfoil fee Receipt Book ;

(e) Account Books showing the financial transactions of the college as separate from those of the Management. The Accounts shall show transactions in full;

- (f) A Register of Scholarships and concession of all kinds, whether of tuition, boarding or lodging ;
  - (g) A Register or other record of addresses of students;
  - (h) A Register of Marks obtained by each student at the college Terminal Examinations ;
  - (i) A counterfoil book of Transfer Certificate ;
  - (j) A Service Register as prescribed from time to time for each member of the staff ;
  - (k) A Register of members of the staff, showing qualifications, previous experience, salaries, number of hours of work and classes and the subjects, taught ;
  - (l) Register (library accessory Register) ;
  - (m) The records/registers of the colleges referred to above shall be scrutinised by a committee constituted/ appointed by the University for this purpose, if necessary.
  - (n) Scale register.
- 13 No college shall be eligible for permanent affiliation unless it has enjoyed affiliation for a continuous period of\* *Five years* and has fulfilled all the conditions of affiliation and attained the academic and administrative standards prescribed by the University from time to time. (The amendment has received assent of the Chancellor on 16-7-91).
- 14 On receipt of the application, referred to in rule 2 the Syndicate shall :-
- (a) Direct a Local Enquiry to be made by competent persons authorised by the Syndicate in this behalf in respect of the matters referred to under the statement and such other matters as may be deemed

\* Inserted vide University Notification No. SYN/SI/STT/2/88 89, dt. 30-7-91.

necessary and relevant, including particularly in the case of composite colleges whether the teaching facilities available are adequate for both the P.U.C. and Degree Courses ;

- (b) Make such further enquiry as may appear to it, to be necessary.

- 15 It shall be open to a college, after obtaining the prior approval of the Syndicate, to suspend instruction from the beginning of an academic year in any subject or subjects or courses of study in which the college or Institute is permanently affiliated.

The classes in the subject or subjects suspended shall not be restarted without obtaining the prior sanction of the Syndicate, and if the work is not resumed at the end of a period of three years, the affiliation previously granted shall be regarded as having lapsed. Provided that where in any year a college being prepared to make the usual arrangements to give instruction in subjects in which it has been affiliated, does not for want of students offer instruction in one or more of those subjects and it reports to the Syndicate within a fortnight after the last date prescribed for the admission by the University, it shall not be deemed that the college or Institute, has suspended instruction in the subject or subjects concerned.

- 16 The University shall arrange to inspect every college to which permanent affiliation is given once in every five years or earlier if necessary.
- 17 Every permanently affiliated college shall conform to and be bound by the Rules and Regulations of the University in force from time to time.
- 18 That after permanent affiliation all changes affecting the terms and conditions of affiliations will forthwith be reported to the Syndicate for approval.

19 No college before or after securing permanent affiliation, shall claim exception to these statutes, other rules and regulations of the University, and subject to the constitutional safeguards pertaining to concerned Institution.

20 Notwithstanding the grant of permanent affiliation under these Rules, the same shall be revoked by the Syndicate if in its opinion, an institution is, found guilty of violating these rules, or the other statutes, rules and regulations and ordinances, or has permitted a breach of the above rules by the staff and/or by students of the Institutions, after issuing a show-cause notice, and as per provisions contained in Chapter IX of the Karnataka State Universities Act and related Statutes.

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